



Membership Policy

VERSION 7

April 2015

TABLE OF CONTENTS

1	MEMBERSHIP	1
1.1	FULL MEMBER	1
1.2	AFFILIATE MEMBER	1
1.3	STUDENT MEMBER	2
1.4	FELLOW.....	2
1.5	HONORARY MEMBER.....	2
2	FEE STRUCTURE	2
2.1	MEMBERSHIP FEES	2
2.2	PAYMENT OF FEES	3
2.3	MEMBERSHIP APPLICATION FEES.....	3
2.4	COLLECTION OF FEES	<u>34</u>
3	APPLICATION FOR MEMBERSHIP	<u>34</u>
4	RESIGNATION FROM MEMBERSHIP	4
5	TERMINATION OF MEMBERSHIP	<u>45</u>
6	REGISTER OF MEMBERS	<u>45</u>
7	VARIATION OF MEMBERSHIP CLASS	<u>45</u>

1 MEMBERSHIP

1.1 FULL MEMBER

A person would be eligible to apply to be a Member if the person has an Authorised Mine Surveyors Certificate (WA), is a Registered Mining Surveyor (NSW), is a Registered Surveyor with a Mining Endorsement (QLD) or holds a Certificate of Competence as a Mine Surveyor (NZ).

The Institute shall consist of an unlimited number of Members.

Membership shall not be transferable or transmissible.

The qualification, methods and terms of admission, privileges and obligations of members including liability to expulsion, removal of name from the Institute on suspension and conditions of resignation from Membership, shall be such as the By-laws of the Institute shall direct.

Where a full member is issued with a Certificate of Meritorious Service by the Board of Surveying and Spatial Information (NSW), is Registered as an Emeritus Surveyor by the Surveyors Board of Queensland, or permanently retires from the industry, then that member may apply to the AIMS Board in writing for a reduced membership fee as a retired member.

The Board shall issue to every Member a Certificate of Membership.

The Members of the Institute shall be entitled to describe themselves as "Member of the Australian Institute of Mine Surveyors" which shall be designated by the letters A.I.M.S. (Member).

1.2 AFFILIATE MEMBER

A person would be eligible to apply to be an Affiliate Member if the person is employed in the spatial information industry or employed in an industry that relates to and interacts with surveying; or

A person engaged in part-time study that would lead to a qualification which would entitle the person to Membership of the Institute; or

A person who has retired permanently from work within the surveying or spatial information industry may continue as an Affiliate Member.

An Affiliate may neither vote on any matter nor nominate for nor hold office in the Institute but shall receive such benefits and services from the Institute as may be determined from time to time by the Institute. Procedures governing Affiliates shall be as determined by the Institute.

The Board may approve persons for affiliate membership at its discretion.

The Board shall issue to every Affiliate a Certificate of Membership.

Affiliate members of the Institute shall be entitled to describe themselves as "Affiliate of the Australian Institute of Mine Surveyors" which shall be designated by the letters A.I.M.S. (Affiliate).

1.3 STUDENT MEMBER

A person would be eligible to apply to be a Student Member if the person is engaged in full-time study that would lead to a qualification which would entitle the person to Membership of the Institute.

A Student may neither vote on any matter nor nominate for nor hold office in the Institute but shall receive such benefits and services from the Institute as may be determined from time to time by the Institute. Procedures governing Students shall be as determined by the Institute.

The Board may approve persons for Student membership at its discretion.

The Board shall issue to every Student a Certificate of Membership.

1.4 FELLOW

A member may attain this class of membership on the recommendation of the Council of the Division of which he is a member and election at the following AIMS Annual General Meeting. They shall have had continuous service in a responsible surveying position and have given meritorious service to the Institute and the Profession of Surveying.

The Fellows of the Institute shall be entitled to describe themselves as "Fellow of the Australian Institute of Mine Surveyors" which shall be designated by the letters A.I.M.S. (Fellow).

A certificate will be issued to all Fellows.

1.5 HONORARY MEMBER

A person may attain this class of membership on the recommendation of the Council. They shall have had continuous service in a responsible surveying position and have given meritorious service to the Institute and the Profession of Surveying.

The Honorary Member of the Institute shall be entitled to describe themselves as "Honorary Member of the Australian Institute of Mine Surveyors" which shall be designated by the letters A.I.M.S. (Honorary Member).

A certificate will be issued to all Honorary Members.

2 FEE STRUCTURE

2.1 Membership Fees

Membership Fees will be divided into 6 classes:

Membership Type	Annual Fee
Fellow	No Fee
Honorary Member	No Fee
Member	\$220.00
Member (Retired)	\$20.00
Affiliate	\$120.00
Student	No Fee

2.2 Payment of Fees

Renewal of Membership (in all classes)

Annual Fees fall due on 1st January and must be paid by 31st March each year. Annual Fees will be for a 12-month period from 1 January to 31 December. Annual Fees are to be paid in one (1) lump sum. Student members are required to provide proof of continued full time enrolment when renewing membership.

Members and Affiliates who have not renewed their membership by 31st March, will have their website access restricted and all other membership benefits will be suspended, pending review by the Board.

2.3 Membership Application Fees

The Membership Application Fee is the same amount as the Membership Fee according to the type of membership.

The application fee includes the membership fee for the financial year from when the application was approved by the Board.

Membership applications received after 30th September each year will, if approved, have the application fee credited to the following membership year.

2.4 Collection of Fees

The application fees and subscriptions payable by a member of the Institute shall be paid online, through the AIMS website using the PayPal facility only.

a)

Note: Cheques, money orders, EFT, BPay or Company Purchase Orders will not be accepted

3 APPLICATION FOR MEMBERSHIP

An applicant for membership shall:

- a) Complete applications in the form prescribed from time to time by The Board and forward the application to the Membership Coordinator.
- b) Furnish such additional information;
 - i. Completed full resume.
 - ii. Certified copies of all certificates and qualifications
 - iii. Copy of student enrolment form
 - iv. Copy of the receipt of payment of the application fee
- c) Applications for membership may be reviewed by Directors between meetings. A membership application will be accepted if a minimum of four (4) Directors are in favour.
- d) The Secretary or Membership Coordinator shall submit a report to the Board at its next meeting, of all such applications and their outcome, for inclusion in the minutes.
- e) The Secretary or Membership Coordinator shall notify in writing the successful applicant and shall state the date of admission and ensure that the applicant's name and address is entered in the Register of Members of the Institute.
- f) The Secretary or Membership Coordinator shall notify the unsuccessful the applicant in writing and arrange for the refund of the fee paid by applicant.

- g) Where an application for membership has not been dealt with or accepted within four months from the date the application was received the applicant may appeal to the Board.
- h) Where an application is rejected the applicant may appeal to the Board.

Applicants for membership shall be informed in writing of:

- I. A person shall have all rights of membership from the date of acceptance of membership by The Board.
- II. The date of membership and membership number.
- III. The financial obligations arising from membership.
- IV. The circumstances, and the manner, in which a member may resign from the Institute.

4 RESIGNATION FROM MEMBERSHIP

A member of the Institute may resign from membership by written notice addressed and delivered to the Secretary.

5 TERMINATION OF MEMBERSHIP

Any class of member shall cease to be a member when: -

- a) The member is expelled; or
- b) The member is unfinancial for a period of three (3) months.

Where the Board terminates a person's membership, the Secretary shall notify the person by mail or e-mail addressed to the last known address of the member as shown in the Register.

6 Any subscriptions, fees, fines, levies or dues payable but not paid by a former member of the Institute in relation to a period before the termination of that person's membership of the Institute took effect may be sued for and recovered in the name of the Institute in a court of competent jurisdiction as a debt due to the Institute.

REGISTER OF MEMBERS

The Secretary with the assistance of the Membership Coordinator, shall keep an up-to-date Register.

The Register shall show:

- a) The full name of the member;
- b) The full postal address and email address of the member;
- c) The date of admission of the member to the Institute;
- d) Any subscriptions, levies and fines in arrears owing to the Institute by the member; and,
- e) The member's employer's name and address
- f) The Secretary or Membership Coordinator shall keep a list of the names, addresses and occupations of all Officers of the Institute.

The Register shall be kept up to date and available for production to any Relevant Officer of the Institute and to such other authorised persons or organisations authorised by the Board.

7 VARIATION OF MEMBERSHIP CLASS

Members may apply to the Board to vary their membership class once during each membership period without paying (or receiving a refund) for the difference between their current membership fee class and the proposed membership fee class.

The variation application process shall be consistent with the process for membership applications defined above.

A member who applies to vary their membership class shall:

- a) Complete an application in the form prescribed from time to time by The Board and forward the application to the Secretary.
- b) Furnish such additional information;
 - i. Completed full resume.
 - ii. Certified copies of all certificates and qualifications
 - iii. Copy of student enrolment form